

Payroll Authorization Form

Employee Name \_\_\_\_\_

Employee ID # \_\_\_\_\_

Affiliated Institution:

EMORY (and affiliates) \_\_\_\_\_ CHOA \_\_\_\_\_ CDC \_\_\_\_\_

**EMORY**

If affiliate of Emory, which one? \_\_\_\_\_

Department \_\_\_\_\_

Pay Status: Biweekly \_\_\_\_\_ Monthly \_\_\_\_\_

Amount to be deducted each pay period \_\_\_\_\_

**CHOA**

Amount to be deducted each pay period \_\_\_\_\_

**CDC**

Credit Union Member's Name \_\_\_\_\_

Prime Share Acct.# \_\_\_\_\_

Amount to be deducted each pay period \_\_\_\_\_

I authorize tuition payments to be deducted from my pay OR authorize CDC Federal Credit Union to charge my prime share account for payment to The Clifton School.

Employee Signature \_\_\_\_\_

Date \_\_\_\_\_

The Clifton School Rep \_\_\_\_\_

Date \_\_\_\_\_



Whether human, fish, ant, or bird, we all share the same world. This summer bring your explorer to The Clifton School's "Discover Your World" Summer Camp to delve into the different realms and time periods of our world. Campers will venture back in time to the period of their grandparents, then further back to ancient civilizations to see how people lived before today's technology and conveniences. We will investigate the world below – underground and underwater as we study insects, rocks, roots, and sea life; then, journey past our hemisphere and blast into outer space to take a closer look at planets, constellations, and learn more about space travel. After our travels through time and space, we will power back to camp to find ways to be good stewards of this wondrous place that is our world.

The Clifton School @ Clifton 1700 Clifton Road Atlanta, GA 30329  Phone: 404-636-4073 Fax: 404-321-6858 ajackson@thecliftonschool.org	The Clifton School @ Clairmont 1900 Starvine Way Atlanta, GA 30322  Phone: 404-315-6340 Fax: 404-486-7322 ajackson@thecliftonschool.org
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## General Program Information

Children can be registered for one or more of the 9 weeks of *Discovering Your World* for a cost of \$235 per week. Camp hours are 9:00AM—4:00PM with extended care available from 7:00—9:00AM and 4:00—6:30PM at no extra charge. Spaces are limited for each age group and are available on a first-come, first-serve basis. August care will be available from 7AM-6:30PM during the weeks following camp at the same rate of \$230/week. For more information or to register, contact Andrea Bourne at [abourne@thecliftonschoo.org](mailto:abourne@thecliftonschoo.org) or 404-636-4073. Payroll deduction is available. For more information concerning payroll deductions, contact Cindy Britt at [cbritt@thecliftonschoo.org](mailto:cbritt@thecliftonschoo.org) or 404-315-6340.

Breakfast is provided for all campers from 8:30—9:00 AM. Lunch is provided from 12:00—1:00 PM for junior campers only. Senior camp children must bring lunch. All campers should bring sack lunches on field trip days. Drinks and afternoon snacks are provided. Refrigeration is also available. All children should wear sneakers and clothing appropriate for an active day.

Children ages 4-5 are eligible to attend camp at either the Clairmont or Clifton campus of The Clifton School on a first-come, first-serve basis. Children ages 6-8 attend the senior camp located at Emory's Asbury House.

### Registration Information

Register early to secure a space for your child. A \$60 non-refundable application fee is due at the time of registration (fee is waived for applicants currently enrolled in The Clifton School). Register by mail or in person at The Clifton School; 1700 Clifton Road; Atlanta, GA 30329. An enrollment confirmation letter will be mailed to you when your registration is complete. A complete packet of enrollment forms and information will be provided prior to the parent camp orientation, which will be announced at a later date. Application fees are non-refundable.

Tuition payment must be arranged at the time your application is submitted. Payment Options: Complete the payroll authorization form for payroll/credit union deductions; or pay in full by cash, check, or money order.

Payroll deductions will begin immediately. CDC employees must have a credit union account in order to access the automatic deduction option.

If you already have a child enrolled at Clifton, you do not need to complete a separate payroll authorization form. Once you submit this application, you will be responsible for the tuition charges associated with the weeks you have selected on this application. By submitting this application, you are guaranteeing payment of tuition.

If a cancellation is necessary, a notice of two or more weeks is required in order to receive a 50% refund. **There will be no full refunds** after the submission of your child's enrollment application.

(Field trips are tentative based on availability & weather.)

<u>Weekly Themes</u>	<u>Session Dates</u>
Underground World <i>Kennesaw Rock Quarry/Oakhurst Gardens</i>	June 4—8
The World Beyond <i>Tellus Museum</i>	June 11—15
It's Our World <i>TBD</i>	June 18—22
Our Past World <i>Guided Historical Tour—Underground Atlanta</i> (Closed July 4th)	June 25—29
Underwater World <i>Georgia Aquarium</i>	July 2—July 6
Medieval World <i>Medieval Times</i>	July 9—13
Wide World of Sports <i>Bowling Alley</i>	July 16—20
Fantasy World <i>INK (Interactive Neighborhood for Kids)</i>	July 23—27
Our World in Art <i>Carlos Museum</i>	July 30—Aug 3

## Application Form

**Child's Name**

Child      Adult

S M L      XS S M

**Birthdate**

**Home Phone**

**Shirt Size (Circle)**

**Address**

**City, State, Zip**

**Sponsor Parent Name**

**Phone**

**Email\***

**Parent 2 Name**

**Phone**

**Email\***

**Please select your camp and session(s):**

**\*Junior Camp** (ages 4 -5)

Please select location for Junior Camp (ages 4—5 only):

Clifton Camps

Clairmont Campus

1700 Clifton Road

1900 Starvine Way

OR

**\*Senior Camp** (Asbury House)

(ages 6—8)

(Please mark your selected weeks.)

Session 1: June 4—8

Session 6: July 9—July 13

Session 2: June 11—15

Session 7: July 16—20

Session 3: June 18—22

Session 8: July 23—27

Session 4: June 25—29

Session 9: July 30—Aug 3

Session 5: July 2—July 6

Clifton School Camp Sessions \_\_\_\_\_ x \$235.00 = \_\_\_\_\_

+ \$60 application fee = \_\_\_\_\_

Total amount received = \_\_\_\_\_

**I have read and understand the payment policy as stated in this brochure.**

**Initial** \_\_\_\_\_

If payment by cash, check, or money order is not included, you must complete the Payroll Deduction Authorization form. Unless your child is currently enrolled, your registration will not be guaranteed without payment or the completed Payroll Deduction Authorization form.